

The Flurry Festival Seeks a Curator for its Music and Dance Program

The Flurry Festival is a three-day celebration of music and dance from America and around the world, with dances such as Contra, Swing, Square, Waltz, Latin, African, European, Israeli, Celtic, Scandinavian and more. Roughly 4500 participants (including over 500 volunteers and 300 performers) come to dance, watch, listen, or participate in over 250 separate sessions throughout the weekend. The Flurry takes place in several locations in downtown Saratoga Springs, New York. The Flurry Festival of Traditional Dancing and Music is presented by the not-for-profit corporation, "DanceFlurry Organization, Inc.", doing business as the "Flurry Festival".

Position Summary

The Festival is run by the 25-30-member Festival Committee. Five of the members are part time paid staff: Program Curator, Administrative Director, Tech Manager, Finance Manager and Administrative Assistant. All paid staff report directly to the volunteer Board of Directors.

The Program Curator is a paid contractor that manages all aspects of the artistic programming for the Flurry Festival. The Program Curator will be expected to adhere to the duties and responsibilities outlined below, the timeline/deadlines for Flurry Festival, as well as written and verbally communicated expectations expressed by the all-volunteer Board of Directors. The candidate will shadow the current Program Curator for the 2018 Flurry Festival and assume full responsibility for programming for the 2019 Flurry Festival. Pay is negotiable.

Responsibilities include, but are not limited to:

- Independently seek out and engage performers, and review "open call" applications. Generally, 100-120 contracts are sent out, comprising 300-350 performers.
- Collaborate with the Technical Manager to arrange for backline equipment for all stages.
- Collaborate with Homestay Coordinator to secure donated hotel rooms and homestays for the performers.
- Determine where all out of town performers, and their guests, will stay.
- Attending regularly held meetings with Flurry Festival staff and volunteer committee.
- Working with other Flurry Festival staff to develop the yearly festival budget.
- Use the festival performer budget for performer fees, housing, travel etc. Keeps a running Google Sheet total to keep track of promised expenditures.

Timeline:

April - August: Outreach to selected performers & review performer applications.

September - December: Create the festival schedule with Administrative Assistant.

January: Collaborate with volunteers to assign performer housing

February: *The Flurry Festival*

Desired Skills

- Committed to the vital role of the music within a community
- Self-starter and well organized.
- Proficiency in spreadsheets: Google Sheets (preferred) or Excel
- Knowledge of, or ability to, learn about diverse forms of traditional music and dance.
- Be very proficient and accessible by email and text.
- Excellent communication skills
- Action oriented, a planner, an implementer, a team leader
- Creative thinker

How to Apply Candidates are invited to submit a letter of intent, resume and three references, to Rich Pisarri at finance@danceflurry.org . Questions may also be directed to finance@danceflurry.org Confidentiality is assured. For consideration, applications must be received **December 31, 2017**. A background check will be required for the selected candidate.